

Telecommunications, Internet & Communications Working Group – Q4 2024 Schedule

Version: 1.0

Date: August 26, 2024

September 2024

1st Meeting - September 6, 2024: Kickoff & Orientation

- **Main Topic:** Introduction to the Working Group & Charter Review
- **Discussion Topics:**
 - Welcome and introductions (Justin Caswell, Working Group Leader)
 - Overview of the Working Group's purpose, goals, and expectations
 - Review of the Charter document
 - Overview of the Blockchain Maturity Model (BMM) and its relevance to telecommunications, internet, and communications
 - Discussion on initial roles and responsibilities
 - Q&A session
 - Next steps and preparation for the following meeting

2nd Meeting - September 20, 2024: Establishing the Foundation

- **Main Topic:** Defining Key Focus Areas
- **Discussion Topics:**
 - Recap of the kickoff meeting and Charter approval
 - Identification of key focus areas within telecommunications, internet, and communications that will be addressed in the BMM supplement
 - Group discussion on current trends and challenges in the industry
 - Formation of sub-teams to tackle specific areas (e.g., telecommunications, internet infrastructure, communication systems)
 - Setting preliminary goals and milestones for the working group
 - Planning for guest speakers or external expert sessions

October 2024

3rd Meeting - October 4, 2024: Research & Data Collection

- **Main Topic:** Research Methodologies & Data Aggregation
- **Discussion Topics:**

- Discussion on research methodologies suitable for the working group's objectives
- Assigning tasks related to data collection, research, and case studies
- Identifying relevant industry reports, whitepapers, and research articles
- Establishing deadlines for initial data and research submissions
- Open discussion on any new developments in blockchain and TIC sectors

4th Meeting - October 18, 2024: Analyzing Collected Data

- **Main Topic:** Data Analysis & Interpretation
- **Discussion Topics:**
 - Review of the data and research collected by the sub-teams
 - Analyzing trends, challenges, and opportunities within the industry
 - Discussion on how the collected data can be incorporated into the BMM supplement
 - Setting clear objectives for the next steps based on the analyzed data
 - Preparation for drafting the initial sections of the BMM supplement

November 2024

5th Meeting - November 1, 2024: Drafting the BMM Supplement

- **Main Topic:** Initial Draft of the BMM Supplement
- **Discussion Topics:**
 - Review of the proposed structure and content for the BMM supplement
 - Assigning writing and editing responsibilities to sub-teams
 - Discussion on the integration of research findings into the draft
 - Setting deadlines for the completion of initial draft sections
 - Planning for internal review and feedback sessions

6th Meeting - November 15, 2024: Peer Review & Feedback

- **Main Topic:** Reviewing the Draft BMM Supplement
- **Discussion Topics:**
 - Presentation of the initial draft by sub-teams
 - Group feedback and discussion on the draft content
 - Identifying gaps or areas needing further research or clarification
 - Planning revisions and additional research if needed

- Setting a timeline for finalizing the draft

December 2024

7th Meeting - December 6, 2024: Finalizing the BMM Supplement

- **Main Topic:** Final Revisions & Approval
- **Discussion Topics:**
 - Review of the revised draft of the BMM supplement
 - Final round of feedback and edits
 - Approval process for the final document
 - Discussion on the publication and dissemination strategy
 - Planning for the next phase: implementation and outreach

8th Meeting - December 20, 2024: Year-End Review & Planning Ahead

- **Main Topic:** Reflecting on 2024 & Planning for 2025
- **Discussion Topics:**
 - Summary of the achievements and progress made by the working group in 2024
 - Open discussion on what worked well and areas for improvement
 - Initial brainstorming for the 2025 agenda, including potential new projects or focus areas
 - Planning for early 2025 activities and meetings
 - End-of-year thank you and recognition of member contributions